

Benbrook Water Authority
1121 Mercedes Street
Regular Meeting
May 16, 2017
5:30 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on May 16, 2017 with the following Directors present:

President Dennis G. Lindgron
Vice President Patricia Dunkin
Secretary Rick Whitehurst
Director Robert Cook
Director David Clark

Also Present:

David Wasson, General Manager
David Smith, Assistant General Manager
Sheila Rushing, Recording Secretary
Jessica Williams, Assistant Recording Secretary

Others Present:

Brian Newby, Attorney
Tim Chovanec, Attorney
Chris Jones, Freese & Nichols
Tina Hanson, Garver
Aaron Collier, Collier Consulting
Dan Tully

President Lindgron called the meeting to order at 5:30 p.m. and Mr. Wasson gave the invocation.

Consent Agenda

1. Minutes of the Regular Meeting April 18, 2017
2. Financial Statement for April 2017
 - 1) Revenues \$900,453.50
 - 2) Expenditures \$740,650.13
3. Disbursements for April 2017
 - 1) Deposits & Credits \$770,585.80
 - 2) Disbursements \$719,560.46

Motion was made by Secretary Whitehurst, second by Vice-President Dunkin to approve the consent agenda as presented.

Vote on motion.

Ayes: Director Cook, Secretary Whitehurst, President Lindgron, Vice-President Dunkin, and Director Clark

Noes: None.

Motion carries.

Reports of Manager

Mr. Wasson gave a brief report on the following:

1. Staff Reports
 - Included in Board packets for review and discussion.
2. Development Updates
 - Whitestone Crest; Villas at Boston Heights; Vista Way Extension; Palomino Estates; Phase III and Westpark Lot 3 Block B- Sherwin Williams
3. Capital Improvements / Renewals
 - US 377 Utility Adjustments; Aquifer Storage and Recovery; Northwest Winscott Addition Sanitary Sewer; UPPR 12 inch Waterline Relocation; 2016 Bond Issue Update; Mary's Creek Waterline Crossing; Williams Road Pump Station Improvements; and Western Hills Booster Pump Station.
4. Other Issues
 - Public Information Act

Reports of Engineer

Freese & Nichols

Mr. Chris Jones gave a brief status report on the following:

1. General Engineering Services
 - Assisted with evaluating the Western Hills PS Hydraulics
 - Assisted with compiling water system pipe length for the water audit / water conservation plan annual reports
2. Under Separate Contract
 - Ridglea Country Club Drive Water Line Project(SAPES 2011-112)
 - NW Winscott Addition (SAPES 2016-112)
 - Chlorine Dioxide Procurement Assistance (SAPES 2016-116)

Garver

Ms. Hanson gave a brief update on the status of the following project:

- BWA 2016-111 UPPR Waterline Relocation

Collier Consulting

1. Aquifer Storage & Recovery

Aaron Collier gave a brief presentation on the Phase 1 (a) and (b) of the Aquifer Storage & Recovery (ASR) Feasibility Study and Viability Assessment. The presentation outline included:

- Review of Aquifer Storage and Recovery
- Review of BWA's ASR Viability Assessment (Phase 1a)
- Discuss and Seek Approval of the proposed ASR Degree of Difficulty and Assessment (Phase 1 b)

After much discussion, President Lindgrom thanked Mr. Collier for a very good presentation and noted this item would be considered under New Business.

Eagle Consulting

1. John Cook – BWA Leadership Development Program and Transition Plan

Mr. Cook gave a brief update on the progress of the Leadership Development Program and the Transition Plan. He noted that the program was going very well and that employees were meeting their individual development plans.

New Business

1. Consider, Discuss and Possibly Approve Interlocal Agreement between BWA and the City of Benbrook for Water and Wastewater Construction Services (Vista Way)

Mr. Wasson advised the Board that the City of Benbrook approved this Interlocal Agreement as presented during its May 4, 2017 regular meeting.

After a brief discussion, motion was made by Secretary Whitehurst, second by Director Cook to approve the Interlocal Agreement with the City of Benbrook for Water and Wastewater Construction Services as presented.

Vote on motion.

Ayes: Secretary Whitehurst, President Lindgrom, Vice-President Dunkin, Director Clark, and Director Cook.

Noes: None.

Motion carries.

2. Consider, Discuss and Possibly Approve Changing the Date of the June 20, 2017 Regularly Scheduled Board Meeting.

After a brief discussion, motion was made by Secretary Whitehurst, second by Director Cook to change the June 20, 2017 meeting date to June 27, 2017.

Vote on motion.

Ayes: President Lindgren, Vice-President Dunkin, Director Clark, Director Cook, and Secretary Whitehurst.

Noes: None.

3. Consider, Discuss and Possibly Approve Agreement for Wastewater Service Between the City of Fort Worth and Benbrook Water Authority.

There was much discussion and motion was made by Secretary Whitehurst, second by Director Clark to approve the agreement for Wastewater Service between the City of Fort Worth and BWA as presented.

Vote on motion.

Ayes: Vice-President Dunkin, Director Clark, Director Cook, Secretary Whitehurst, and President Lindgren.

Noes: None.

Motion carries.

4. Consider, Discuss and Possibly Approve Professional Services Agreement with Collier Consulting for a Feasibility Study on Aquifer Storage and Recovery (ASR).

After a brief discussion, motion was made by Secretary Whitehurst, second by Vice-President Dunkin to approve the proposal for the Feasibility Study Degree of Difficulty Assessment for an amount not to exceed \$75,200 and authorize the General Manager or his designee to execute the agreement for professional services.

Vote on motion.

Ayes: Director Clark, Director Cook, Secretary Whitehurst, President Lindgren, and Director Clark.

Motion carries.

Public Comment

There was no public comment.

Director / Staff Comment

Mr. Wasson reminded the Board of the BWA Open House scheduled for Saturday, May 20th.

President Lindgron closed the open meeting at 7:01 p.m.

Executive Session (7:02 p.m.)

1. Conduct Closed Executive Session Pursuant to Government Code Section 551.071, to Consult with the BWA Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, or on Matters in Which the Duty of the Attorney to the BWA under the Texas Disciplinary Rules of Professional Conduct Clearly Conflicts with Chapter 551, Government Code.
 - Any other item set forth in any section of this notice/agenda

Re-Convene Open Session (7:42 p.m.)

1. Take any necessary action from Executive Session

No formal action was taken.

There being no further business the meeting adjourned at 7:43 p.m.

Board Secretary

Date

Recording Secretary