

**Benbrook Water Authority**  
**1121 Mercedes Street**  
**Regular Meeting**  
**July 18, 2017**  
**5:30 p.m.**

The Board of Directors for the Benbrook Water Authority met in a regular meeting on July 18, 2017 with the following Directors present:

President Dennis L. Lindgron  
Secretary Rick Whitehurst  
Director Robert Cook  
Director David Clark

Absent:

Vice-President Pat Dunkin

Also Present:

David Wasson, General Manager  
Sheila Rushing, Recording Secretary  
Tim Chovanec, Attorney

Others Present:

Jessica Brown, Freese & Nichols  
Mr. & Mrs. Christopher Carmichael

President Lindgron called the meeting to order at 5:31 p.m. and Mr. Wasson gave the invocation.

**Consent Agenda**

1. Minutes of the Regular Meeting June 6, 2017
2. Minutes of the Regular Meeting June 27, 2017
3. Financial Statement for June 2017
  - 1) Revenues \$5,506,128.80
  - 2) Expenditures \$4,704,201.82
3. Disbursements for June 2017
  - 1) Deposits & Credits \$1,085,587.25
  - 2) Disbursements \$591,180.62

Motion was made by Director Clark, second by Director Cook to approve the consent agenda as presented.

Vote on motion.

Ayes: Director Cook, Secretary Whitehurst, President Lindgron and Director Clark

Noes: None.

Absent: Vice-President Dunkin

Motion carries.

### **Citizen Presentation**

1. Christopher Carmichael – Billing issues

Mr. Carmichael addressed the board with concerns of several much higher than normal water bills. He noted that he had called BWA to come and perform a pressure test along with calling a plumber to check for a leak in his service line. Neither of these things proved that there was a leak; however, the graph provided by BWA indicates that an enormous amount of water is being used at the same time during the night.

The board thanked Mr. Carmichael for taking time to bring his concerns before the board but noted that they must stand behind BWA's policy on dealing with water that flows through the meter. President Lindgron stated that if it is in fact found that there is a slab leak BWA can make an adjustment at that time. In the meantime, he noted that if the higher water bill places any type of financial hardship on them, BWA can work out a payout plan that will work within his budget.

### **Reports of Manager**

Mr. Wasson gave a brief report on the following:

1. Staff Reports
  - Included in Board packets for review and discussion.
2. Development Updates
  - Villas at Boston Heights; and Palomino Estates Phase III
3. Capital Improvements / Renewals
  - US 377 Utility Adjustments; Aquifer Storage and Recovery; Northwest Winscott Addition Sanitary Sewer; UPPR 12 inch Waterline Relocation; Boston Elevated Tank Rehabilitation; 2016 Bond Issue Update; Mary's Creek Waterline Crossing; Williams Road Pump Station Improvements; and Western Hills Booster Pump Station.

### **Reports of Engineer**

#### **Freese & Nichols**

Ms. Brown gave a brief report on the following projects.

1. General Engineering Services
  - Updating GIS Mapbooks
  - Assisting the City with evaluating relocation options for the 12 inch water line near CVS
  - Assisting with evaluating options for relocating the Western Hills Pump Station
  - Assisting with determining repair options for Mary's Creek Gabion Wall

2. Under Separate Contract
  - Ridglea Country Club Drive Water Line Project( SAPES 2011-112)
  - NW Winscott Addition (SAPES 2016-112)

**Garver**

A report was included in the packets for review.

- BWA 2016-111 UPPR Waterline Relocation

**New Business**

1. Consider, discuss and possibly approve Interlocal Agreement between BWA and the City of Benbrook for Refuse and Stormwater Billing and Payment Collection Services.

Mr. Wasson advised the board that the rates for this service will remain the same (\$0.4958 per bill) and the City will not charge BWA any stormwater fees.

Motion was made by Director Cook, second by Director Clark to approve the Interlocal Agreement with the City of Benbrook for Refuse, Stormwater Billing and Collection Services as presented.

Vote on motion.

Ayes: President Lindgrom, Director Clark and Director Cook.

Noes: None.

Abstain: Secretary Whitehurst.

Absent: Vice-President Dunkin.

Motion carries.

2. Consider, Discuss and Possibly Approve Interlocal Agreement with City of Benbrook for Street Repair Services.

Mr. Wasson advised the board that the cost will remain the same as the current price (\$8.91 per square foot) for this agreement.

Motion was made by Director Clark, second by Director Cook to approve the Interlocal Agreement with the City of Benbrook for Street Repair Services as presented.

Vote on motion.

Ayes: Director Clark, Director Cook and President Lindgrom.

Noes: None.

Abstain: Secretary Whitehurst.

Absent: Vice-President Dunkin.

Motion carries.

3. Consider, Discuss and Possibly Accept Bid Received for Boston Elevated Tank Project No. BWA 2017-112

Mr. Smith advised the Board that in February of this year, BWA entered into an agreement with Dunham Engineering (SAPES Project No. BWA2017-112) to prepare bid specifications for the rehabilitation of Boston Elevated Tank located at 3526 Boston Avenue. A notice to bidders was issued for the proposed improvements, which include minor structural repairs, sandblasting and repainting the tank, including the replacement of graphics on the tank recognizing the nearby Western Hills High School baseball team state championship. Eleven (11) bids were received on June 28, 2017. The Engineer has tabulated and reviewed the bid submittals and recommends the board award the Boston Elevated Tank Rehabilitation construction contract to D&M Tank, LLC for a total contract price not to exceed \$188,285.00.

After a brief discussion, motion was made by Director Cook, second by Director Clark to award the Boston Elevated Tank Rehabilitation construction contract to D&M Tank, LLC for a total contract price not to exceed \$188,285.00 and to authorize the General Manager or his designee to execute the contract.

Vote on motion.

Ayes: Director Clark, Director Cook, Secretary Whitehurst, and President Lindgron.

Noes: None.

Absent: Vice-President Dunkin.

Motion carries.

4. Consider, Discuss Bids Received for the BWA 2016-111, UPRR Waterline Relocation Project.

President Lindgron noted that this item would be discussed in Executive Session.

### **Public Comment**

There was no public comment.

### **Director / Staff Comment**

Secretary Whitehurst noted that he would like to officially thank the Benbrook EMT for

their quick response and attentiveness to his mother during her recent illness.

**EXECUTIVE SESSION**

1. Conduct Closed Executive Session Pursuant to Government Code Section 551.071, to Consult with the BWA Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, or on Matters in Which the Duty of the Attorney to the BWA under the Texas Disciplinary Rules of Professional Conduct Clearly Conflicts with Chapter 551, Government Code.
  - Any other item set forth in any section of this notice/agenda

**RE-CONVENE IN OPEN MEETING**

1. Take any necessary action from Executive Session

After a brief discussion, motion was made by Secretary Whitehurst, second by Director Clark to reject all bids submitted for the BWA 2016-111, UPRR Waterline Relocation Project with the understanding that the consulting engineer will be directed by Staff to revise the bid documents with the intent of requesting new bids for this project as modified.

Vote on motion.

Ayes: Director Cook, Secretary Whitehurst, President Lindgron, and Director Clark.

Noes: None.

Absent: Vice-President Dunkin.

Motion carries.

There being no further business, the meeting adjourned at 6:15 p.m.

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Board President

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Date

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Recording Secretary