

Benbrook Water Authority
1121 Mercedes Street
Regular Meeting
August 15, 2017
5:30 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on August 15, 2017 with the following Directors present:

President Dennis L. Lindgron
Vice-President Pat Dunkin
Secretary Rick Whitehurst
Director Robert Cook
Director David Clark

Also Present:

David Wasson, General Manager
Sheila Rushing, Recording Secretary

Others Present:

Jessica Brown, Freese & Nichols
Tina Hanson, Garver
Kathy P. Fretwell, Kennedy /Jenks Consultants
B. G. Docktor, Kennedy / Jenks Consultants

President Lindgron called the meeting to order at 5:31 p.m. and Mr. Wasson gave the invocation.

Consent Agenda

1. Minutes of the Regular Meeting July 18, 2017
2. Financial Statement for July 2017
 - 1) Revenues \$1,080,023.60
 - 2) Expenditures \$839,999.73Disbursements for July 2017
 - 1) Deposits & Credits \$1,132,251.76
 - 2) Disbursements \$797,426.92

Motion was made by Secretary Whitehurst, second by Director Clark to approve the consent agenda as presented.

Vote on motion.

Ayes: Director Cook, Secretary Whitehurst, President Lindgron, Vice-President Dunkin, and Director Clark

Noes: None.

Motion carries.

Reports of Manager

Mr. Wasson gave a brief report on the following:

1. Staff Reports
 - Included in Board packets for review and discussion.
2. Development Updates
 - Hawkins Business Center Phase I; Villas at Boston Heights; and Palomino Estates-Phase III
3. Capital Improvements / Renewals
 - Northwest Winscott Addition Sanitary Sewer; UPRR 12 inch Waterline Relocation; Boston Elevated Tank Rehabilitation; Mary's Creek Gabion Wall; Mary's Creek Waterline Crossing; Williams Road Pump Station Improvements; Western Hills Booster Pump Station; US 377 Utility Adjustments; Aquifer Storage and Recovery; and 2016 Bond Issue Update
4. Other Issues
 - Special Meeting; Sprinkler System Evaluation; and Johnson Controls Annual Report

There was much discussion on Mary's Creek Gabion wall and Secretary Whitehurst directed staff to contact Ridglea Country Club and discuss cost sharing this project because it will directly benefit them as well as the Water Authority.

Reports of Engineer

Freese & Nichols

Ms. Brown gave a brief report on the following projects.

1. General Engineering Services
 - Updating GIS Mapbooks
 - Assisting with evaluating relocation options for the 12 inch water line near CVS
 - Assisting with determining repair options for Mary's Creek gabion wall
2. Under Separate Contract
 - Ridglea Country Club Drive Water Line Project(SAPES 2011-112)
 - NW Winscott Addition (SAPES 2016-112)

Garver

A report was included in the packets for review.

- BWA 2016-111 UPRR Waterline Relocation

New Business

1. Consider, discuss and possibly approve renewal rates from TML for 2017/2018 General Liability, Errors and Omissions, Automobile, Property, and other insurance.

After a brief discussion, motion was made by Secretary Whitehurst, second by Director Cook to approve the 2017/2018 renewal rates from TML for General Liability, Errors and Omissions, Automobile, Property and other insurance as presented.

Vote on motion.

Ayes: Secretary Whitehurst, President Lindgrom, Vice-President Dunkin, Director Clark, and Director Cook.

Noes: None.

Motion carries.

2. Consider, Discuss and Possibly Approve SAPES BWA Project No. 2017-115 for Williams Road Pump Station Design with Kennedy / Jenks Consultants.

Mr. Smith noted that BWA has negotiated a SAPES with Kennedy / Jenks Consultants to provide design and bid phase services for the Williams Road Pump Station improvements. Basic Services fees (for design) are a not to exceed amount of \$185,543.00 and Special Services Fees for geotechnical and bid phase is a not to exceed amount of \$8,795.00.

Motion was made by Secretary Whitehurst, second by Vice-President Dunkin to approve SAPES BWA Project No 2017-115 for the Williams Road Pump Station Design with Kennedy / Jenks Consultants as presented and authorize the General Manager or his designee to execute the document.

Vote on motion.

Ayes: President Lindgrom, Vice-President Dunkin, Director Clark, Director Cook and Secretary Whitehurst.

Noes: None.

Motion carries.

3. Consider, Discuss and Possibly Approve Developer Authority Agreement with SJ Bryant Irvin Commercial Development, L.P. for Sanitary Sewer Extension to Serve Hawkins Business Center Benbrook, Phase 1 Lots 1R – 3R, Block 1, Agreement No. BWA 2017-5120

Mr. Smith advised the board that staff has completed the review of plans and qualifications and all necessary documents. He noted this project involves approximately 772 linear feet of sanitary sewer to be extended south of Winbrook Drive, east of Hawkins Center and the total value of the improvements are estimated to be \$79,258.00

After a brief discussion, motion was made by Secretary Whitehurst, second by Director Clark to approve Developer Authority Agreement No. BWA 2017-5120 as presented.

Vote on motion.

Ayes: Vice-President Dunkin, Director Clark, Director Cook, Secretary Whitehurst, and President Lindgron.

Noes: None.

Motion carries.

4. Consider, Discuss and Possibly Approve an Authorization to Repair Gabion Slope Protection at Mary's Creek.

Mr. Smith noted that staff solicited three quotations from contractors qualified to perform the repairs to the gabion slope protection on Mary's Creek. Only two quotes were received and staff recommends executing an agreement with Humphrey and Morton Construction Company for an estimated amount of \$37,005.

After much discussion, motion was made by Director Cook, second by Vice-President Dunkin to table this item and direct staff to talk with representatives from Ridglea Country Club to discuss the idea of cost sharing the project.

Vote on motion.

Ayes: Director Clark, President Lindgron, Vice-President Dunkin, Director Cook and Secretary Whitehurst.

Noes: None.

Motion carries.

Public Comment

There was no public comment.

Director / Staff Comment

There was no Director or Staff comment.

There was no need for Executive Session therefore it was canceled.

There being no further business, the meeting adjourned at 6:01 p.m.

Board President

Date

Recording Secretary