

Benbrook Water Authority
1121 Mercedes Street
Regular Meeting
December 19, 2017
2:30 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on December 19, 2017 with the following Directors present:

Vice-President Pat Dunkin
Secretary David Clark
Director Robert Cook
Director David Hafer

Absent:

Director President Whitehurst

Also Present:

David Wasson, General Manager
David Smith, Assistant General Manager
Crystal Ramsey, Director of Administration
Gail Jergins, Director of Finance
Paul McDowell, Field Superintendent

Others Present:

Brian Newby, Attorney
Aaron Collier, Collier Consulting
Jessica Brown, Freese & Nichols
Tina Hanson, Garver
Cathy Morris, Benbrook EDC
Hillary Cromer, Benbrook EDC
Robert & Linda Palmer
Kent Williams

Vice-President Dunkin called the meeting to order at 2:30 p.m. and Mr. Wasson gave the invocation.

Consent Agenda

1. Minutes of the Regular Meeting November 7, 2017
2. Minutes of the Special Meeting November 14, 2017
3. Minutes of the Regular Meeting November 21, 2017
4. Financial Statement for November 2017
 - 1) Revenues \$1,011,108.45
 - 2) Expenditures \$1,031,005.62
5. Disbursements for November 2017

- | | |
|-----------------------|----------------|
| 1) Deposits & Credits | \$(457,188.38) |
| 2) Disbursements | \$1,033,609.77 |
6. Consider and Approve Semi-Annual Report from Capital Improvements Advisory Committee with regards to Land Use Assumptions.
 7. Budget Adjustments

Motion was made by Secretary Clark, second by Director Cook to approve the consent agenda as presented.

Vote on motion.

Ayes: Director Cook, Vice-President Dunkin and Secretary Clark.

Noes: None.

Absent: President Whitehurst and Director Hafer.

Motion carries.

Collier Consulting Presentation

1. Aquifer Storage Recovery Phase 1-B Supplemental Sampling

Mr. Aaron Collier gave a presentation on the ASR Feasibility Study and the results from Geochemical and Groundwater Flow Modeling. The topics of discussion included the following:

- Degree of Difficulty
- Historical Information
- Supplemental Baseline Well Inventory
- Supplemental Water Sampling
- Groundwater Flow Modeling
- Local Aquifer Tests & Geophysical Logs
- ASR Considerations

Mr. Collier addressed the next steps to move forward with Phase II and opened the floor for questions and discussion.

The board thanked Mr. Collier for a very thorough presentation and directed staff to move forward in discussions in the next steps for Phase 1-B.

Reports of Manager

Mr. Wasson gave a brief report on the following:

1. Staff Reports
 - Included in Board packets for review and discussion.
2. Development Updates
 - Whitestone Crest; Villas at Boston Heights; Palomino III; Vista Way Extension; Benbrook Field Drive.
3. Capital Improvements / Renewals

- Northwest Winscott Addition Sanitary Sewer; Mary's Creek Waterline Crossing; and UPRR 12 inch Waterline Relocation

Reports of Engineer

Freese & Nichols

Jessica Brown gave a brief report on the following:

1. General Engineering Services
2. Under Separate Contract
 - Ridglea Country Club Drive Water Line Project(SAPES 2011-112)
 - NW Winscott Addition (SAPES 2016-112)

Garver

Tina Hanson gave a brief report on the following:

- BWA 2016-111 UPRR Waterline Relocation

New Business

1. Consider, Discuss and Approve BWA 2018 Annual Budget

After a brief discussion, motion was made by Director Cook, second by Secretary Clark to approve the Proposed BWA 2018 Annual Budget as presented.

Vote on motion.

Ayes: Vice-President Dunkin, Secretary Clark, Director Hafer, and Director Cook.

Noes: None.

Absent: President Whitehurst

Motion carries.

Public Comment

Ms. Morris with Benbrook EDC asked staff if the Benbrook Logo would be placed on the Mont Del Storage Tank once maintenance is complete.

Mr. Wasson noted that the BWA Logo along with the City of Benbrook Logo would be on the tank. In addition, the smiley face would be painted on top of the tower.

Director / Staff Comment

Director Hafer asked staff when the discussion of the board meeting time change took place. He noted that he had perused the minutes and agendas for the past year and could not find any formal discussion.

Vice-President Dunkin advised Director Hafer that the item could be re-addressed if he wanted to have it placed back on the agenda for discussion and consideration.

There was no need for Executive Session therefore it was cancelled.

There being no further business, the meeting adjourned at 3:32 p.m.

Board President

Date

Recording Secretary