

Benbrook Water Authority
1121 Mercedes Street
Regular Meeting
November 21, 2017
2:30 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on November 21, 2017 with the following Directors present:

President Dennis L. Lindgron
Vice-President Pat Dunkin
Secretary Rick Whitehurst
Director David Clark

Absent:

Director Robert Cook

Also Present:

David Wasson, General Manager
David Smith, Assistant General Manager
Jessica Williams, Recording Secretary
Willie Sutton, Director of Operations

Others Present:

David Hafer
Tina Hanson
Robert & Linda Palmer
Kent Williams
Don Pilliod

President Lindgron called the meeting to order at 2:30 p.m. and Mr. Wasson gave the invocation.

Consent Agenda

1. Minutes of the Regular Meeting October 17, 2017
2. Financial Statement for October 2017
 - 1) Revenues \$1,256,803.45
 - 2) Expenditures \$752,107.01
5. Disbursements for October 2017
 - 1) Deposits & Credits \$1,384,242.25
 - 2) Disbursements \$2,233,854.89

Motion was made by Director Clark, second by Vice President Dunkin to approve the consent agenda as presented.

Vote on motion.

Ayes: Secretary Whitehurst, President Lindgron, Vice-President Dunkin, and Director Clark.

Noes: None.

Absent: Director Cook.

Motion carries.

Qualification of Board Members

Ms. Williams administered the of Oath of Office to the following newly elected Directors:

1. Rick Whitehurst
2. Dave Clark
3. David Hafer

Mr. Lindgron vacated the chair turned the meeting over to Vice-President Dunkin.

Vice-President Dunkin thanked Mr. Lindgron for his long standing service as President of the BWA Board of Directors and wished him well in his following endeavors.

Election of Officers

1. President
2. Vice-President
3. Secretary

Director Dunkin opened the floor for nominations for President of the Board.

Motion was made by Director Clark, second by Director Dunkin to nominate Rick Whitehurst as President of the Board.

Vote on motion.

Ayes: Director Hafer, Director Whitehurst, Director Dunkin and Director Clark.

Noes: None.

Absent: Director Cook.

Motion carries.

Director Dunkin turned the meeting over to President Whitehurst.

President Whitehurst opened the floor for nominations for Vice-President of the Board.

Motion was made by Director Clark second by Director Dunkin to keep Ms. Dunkin as

Vice-President.

Vote on motion.

Ayes: President Whitehurst, Director Dunkin, Director Clark and Director Hafer.

Noes: None.

Absent: Director Cook.

Motion carries.

President Whitehurst opened the floor for nominations for Secretary of the Board.

Motion was made by Director Hafer, second by Vice-President Dunkin to nominate Dave Clark as Secretary of the Board.

Vote on motion.

Ayes: Vice-President Dunkin, Director Clark, Director Hafer and President Whitehurst.

Noes: None.

Absent: Director Cook.

Motion carries.

President Whitehurst rearranged the seating of the board members.

Reports of Manager

Mr. Wasson gave a brief report on the following:

1. Staff Reports
 - Included in Board packets for review and discussion.
2. Development Updates
 - Villas at Boston Heights; Palomino Estates Phase III; and Sundown Drainage Improvements.
3. Capital Improvements / Renewals
 - Northwest Winscott Addition Sanitary Sewer; UPRR 12 inch Waterline Relocation; Boston Elevated Tank Rehabilitation; Mary's Creek Gabion Repair; Mary's Creek Waterline Crossing; Williams Road Pump Station Improvements; Western Hills Booster Pump Station; US377 Utility Adjustments; Aquifer Storage & Recovery; and 2016 Bond Issue Update

Reports of Engineer

Freese & Nichols

A status report was included in the packets for review and discussion.

1. General Engineering Services
2. Under Separate Contract
 - Ridglea Country Club Drive Water Line Project(SAPES 2011-112)
 - NW Winscott Addition (SAPES 2016-112)

Garver

A report was included in the packets for review.

- BWA 2016-111 UPPR Waterline Relocation

New Business

1. Consider and discuss changing the time of the Board of Directors Meetings.

Director Hafer quoted a portion of the Texas Attorney General Cover Letter for the Open Meetings Act that references information about providing public access to government meetings. He noted that by changing the time from 5:30 p.m. to 2:30 p.m. it makes it difficult for the citizens that work to attend the meetings. Additionally, he stated that he found while campaigning that numerous people agreed with him and felt that 5:30 p.m. is a better time frame to hold public meetings.

Director Hafer made a motion to change the Board of Directors meeting time to 5:30 p.m. beginning at the next regularly scheduled meeting.

There was no second, therefore the motion died.

Public Comment

There was no public comment.

Director / Staff Comment

Vice-President Dunkin stated that the Board did not change the meeting time without careful thought and consideration. She stated that other surrounding cities hold afternoon meetings and it is more convenient to those who must be in attendance such as employees, engineers and attorneys. She noted that by changing the time of the meeting, it was not the intent of the board to neither hide nor lose transparency, only to make it more convenient for those who must attend. In addition, she noted that there have been more citizens present at the 2:30 p.m. time than at the 5:30 time.

President Whitehurst noted that he was in agreement with Vice-President Dunkin and that the Board had many discussions about changing the time before a decision was made.

There was no need for Executive Session therefore it was cancelled.

There being no further business, the meeting adjourned at 2:48 p.m.

Board President

Date

Recording Secretary