

Benbrook Water Authority
1121 Mercedes Street
Regular Meeting
November 7, 2017
2:30 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on November 7, 2017 with the following Directors present:

President Dennis G. Lindgron
Vice-President Pat Dunkin
Secretary Rick Whitehurst
Director Robert E. Cook
Director David Clark

Also Present:

David Wasson, General Manager
David Smith, Assistant General Manager
Sheila Rushing, Recording Secretary

Others Present:

Brian Newby, Attorney
Taylor Baird, PMB Capital Investments
David Hafer

President Lindgron called the meeting to order at 2:30 p.m. and Mr. Wasson gave the invocation.

Reports of Manager

1. Employee Turkey Fry / Lunch
2. Employee Awards Banquet
3. Election Canvassing

Presentation from PMB Capital Investments

1. Future infrastructure needs along Jerry Dunn Parkway

Mr. Baird addressed the board with regards to the future infrastructure needs along Jerry Dunn Parkway. He raised questions as to the need to continue the water line for the 2nd Phase of Ventana. Mr. Baird requested that the Board not require the developer to construct the 12" water main extension along Jerry Dunn Parkway in conjunction with the paving, drainage and sanitary sewer improvements that were already proposed.

The Board thanked Mr. Baird for his presentation and noted that although he made some valid points, the board in its entirety feels that both water and sewer lines should go in as originally stated in the Developer Authority Agreement.

New Business

1. Consider, discuss and possibly approve quote from Witch Equipment Company, Inc. for a FX20.

After a brief discussion, motion was made by Secretary Whitehurst, second by Vice-President Dunkin to approve the purchase of a Ditch Witch from Witch Equipment Company, Inc., for an amount of \$27,000 and authorize the General Manager or his designee to make the purchase.

Vote on motion.

Ayes: Director Cook, Secretary Whitehurst, President Lindgron, Vice-President Dunkin, and Director Clark.

Noes: None.

Motion carries.

2. Consider, discuss and possibly approve Contractor for Water Tower Rehabilitation Project.

Mr. Smith advised the Board that in February 2017, BWA executed a Standard Agreement for Professional Engineering Services with Dunham Engineering to complete a thorough inspection of the tank and to prepare plans, specifications and perform construction phase services for the proposed rehabilitation. Dunham completed the plans and specifications during the summer of 2017, the project was advertised, and ten (10) bids were received for the project on October 10, 2017. The apparent low bidder was MK Painting of Wyandotte, Minnesota, with a base bid of \$472,000, and \$29,800 of add alternates proposed. He noted that Dunham Engineering is finished tabulating the bids received and recommends awarding the contract to MK Painting.

Motion was made by Secretary Whitehurst, second by Director Clark to authorize the General Manager or his designee to award the Mont Del Elevated Tank Rehabilitation project to MK Painting, Inc., for a total bid amount of \$501,800.

Vote on motion.

Ayes: Secretary Whitehurst, President Lindgron, Vice-President Dunkin, Director Clark, and Director Cook.

Noes: None.

Motion carries.

3. Consider, discuss and possibly approve Resolution 2017-5 by the Board of Directors of the Benbrook Water Authority authorizing the General Manager to enter into a Contract for Employment of an Assistant General Manager.

President Lindgrom noted this item would be discussed in Executive Session.

Public Comment

There was no public comment.

Director / Staff Comment

There was no Director / Staff Comment.

Executive Session

1. Conduct Closed Executive Session Pursuant to Government Code Section 551.071, to Consult with the BWA Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, or on Matters in Which the Duty of the Attorney to the BWA under the Texas Disciplinary Rules of Professional Conduct Clearly Conflicts with Chapter 551, Government Code.
 - Open Records Request
 - Any other item set forth in any section of this notice/agenda
2. Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public official or employee
 - Assistant General Manager's Contract

Re-Convene Open Meeting

1. Take any action necessary from Executive Session.

Motion was made by Director Clark, second by Vice-President Dunkin to approve Resolution 2017-5 as presented.

President Lindgrom directed staff to move forward with developing a contract for the Assistant General Manager. He noted that the board would like the contract to begin January 1, 2018 and have a 3 year term. In addition, the contract should include 3 weeks of vacation. The salary should be determined by the General Manager.

The board would like to review the contract upon completion.

There being no further business, the meeting adjourned at 3:21 p.m.

Board President

Date

Recording Secretary