

Benbrook Water Authority
1121 Mercedes Street
Special Meeting
January 30 , 2018
2:30 p.m.

The Board of Directors for the Benbrook Water Authority met in a special meeting on January 31, 2018 with the following Directors present:

President Rick Whitehurst
Vice-President Pat Dunkin
Secretary David Clark
Director Robert E. Cook
Director David Hafer

Also Present:

David L. Wasson, General Manager
David Smith, Assistant Manager
Sheila Rushing, Recording Secretary
Willie Sutton, Director of Operations
Gail Jergins, Director of Finance
Paul McDowell, Field Superintendent
Brian Newby, Attorney

President Whitehurst called the meeting to order at 2:30 p.m. and Mr. Wasson gave the invocation.

Unfinished Business

1. Consider, discuss and possibly approve Developer-Authority Agreement with PB Ventana 1, LLC for the Water and Sanitary Sewer Improvements Associated with the Jerry Dunn Parkway Extension. The DAA # is BWA2018-5110.

Motion was made by Secretary Clark, second by Director Cook to table the Unfinished Business Item 1 until staff can fully review and adequately address or provide for the preparation of a written variance request for the Board's consideration..

Vote on motion.

Ayes: Director Cook, Vice-President Dunkin, President Whitehurst, Secretary Clark, and Director Hafer.

Noes: None.

Motion carries.

New Business

1. Consider, discuss and approve Amended Budget Adjustments Approved at a Previous Board Meeting.

Motion was made by Secretary Clark, second by Director Cook to approve the amended budget adjustments as presented.

Vote on motion.

Ayes: Vice-President Dunkin, President Whitehurst, Secretary Clark, Director Hafer, and Director Cook.

Noes: None.

Motion carries.

2. Consider, discuss and approve 2017 Budget Adjustments.

Motion was made by Vice-President Dunkin, second by Director Cook to approve the 2017 Budget Adjustments as presented.

Vote on motion.

Ayes: Secretary Whitehurst, Secretary Clark, Director Hafer, Director Cook and Vice-President Dunkin.

Noes: None.

Motion carries.

Public Comment.

There was no public comment.

Director / Staff Comment

There was no Director or Staff Comments.

Reports of Manager

1. SSOI Update
2. Update on Backflow Prevention Program

Mr. Smith gave a presentation on the current backflow program and possible changes needed to the policy.

- Years between testing
- In house testing vs. outside testing

- Compliance Issues
- Monthly billing vs. billing at time of testing
- Testing notices sent to customers

There was much discussion and the Board directed staff to work with Mr. Newby to review the current policy and make any necessary changes and bring back to the board for consideration.

There being no further business, the meeting adjourned at 4:19 p.m.

President

Recording Secretary