

Benbrook Water Authority
1121 Mercedes Street
Regular Meeting
May 1, 2018
2:30 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on May 1, 2018 with the following Directors present:

President Rick Whitehurst
Director Robert Cook
Director David Hafer
Vice-President Dunkin
Secretary David Clark

Also Present:

David Wasson, General Manager
David Smith, Assistant General Manager
Sheila Rushing, Recording Secretary
Hillary Cromer, EDC
Bennett Howell, City of Benbrook
Nicole Conner, Kennedy / Jenks
BG Docktor, Kennedy / Jenks
Alex Buseun

President Whitehurst called the meeting to order at 2:30 p.m. and Mr. Wasson gave the invocation.

Reports of Manager

1. Texas Water 2018 Update
2. Kerrville ASR Tour
3. Review of Current Policies
 - Resolution 2014-3 Records Retention Policy
 - Resolution 2015-3 Rainwater Harvesting Rules
 - Resolution 2015-9 Landscape Irrigation Rules
 - Resolution 2016-2 Coalition for Affordable Power, Inc. (TCAP)
 - Resolution 2016-5 Water Well Rules

Director Hafer expressed his thoughts on the Texas Water 2018 Conference. He noted that he found it to be very enlightening and learned a lot about clean drinking water and what it takes to produce this for our citizens. He stated he thought it might be beneficial for BWA to do more to educate the citizens on clean water habits.

Secretary Clark noted that he very much enjoyed the Kerrville Aquifer Storage Recovery Tour. He stated after seeing the process, he would like to see BWA move forward with the

process to get this project going. He stated he feels this would be beneficial to BWA for future needs to store water.

Mr. Wasson noted that at President Whitehurst's request, the Resolutions / Policies included in the boards packets were for review and discussion; and in the event that any of them needed changes made, staff could place them on a future agenda.

New Business

1. Consider, Discuss and Possibly Approve Amendment No. 2 to the SAPES with Kennedy / Jenks Consultants for Construction Phase Engineering Services for the Williams Road Pump Station (Project NO. BWA 2017-115).

Mr. Smith noted that Staff requested and received a proposal from the Engineer for additional professional services during construction. The scope and fee proposed in the proposal have been incorporated into Amendment No. 2 for the Board's consideration.

The Basic Services include Construction Administration such:

- General Project Management
- Review of shop drawings
- Review and response to requests for RFI by the Contractor during construction
- Evaluation of potential change orders during construction
- Pre-construction and regular progress meetings
- Conducting periodic site visits and final walkthrough
- Preparing final punch list and preparation of record drawings.

The estimated fee for this is \$98,644.

Special Services include:

- Materials Testing

The estimated fee for this is \$9,320.

Total cost estimate is \$107,964.

The construction phase is currently anticipated to take up to nine (9) months to complete.

After a brief discussion motion was made by Director Cook, second by Secretary Clark to approve the Amendment No. 2 to the SAPES with Kennedy / Jenks Consultants Project No. 2017-115 as presented and authorize the General Manager or his designee to execute the Amendment on the Authority's behalf.

Vote on motion.

Ayes: Director Cook, Vice-President Dunkin, President Whitehurst, Secretary Clark, and Director Hafer.

Noes: None.

Motion carries.

2. Consider, Discuss and Possibly Approve Amendment to Interlocal Agreement for Wastewater Construction Services (NW Winscott Sanitary Sewer)

Mr. Smith noted that after a notice to bidders was published, consideration was given by Benbrook EDC to a development concept which could result in higher wastewater loads than originally anticipated during the design phase. BWA evaluated the revised development concept and determined that minor changes to the project design and construction requirements would need to be made to accommodate the development. The proposed changes would incur additional engineering costs and increase the Engineer's opinion of probable construction cost. Other costs not previously described in the original Interlocal Agreement, including permitting/license fees, and costs associated with re-bidding have also been identified which were not clearly addressed previously. The Amendment, as proposed clarifies that Benbrook EDC will pay the cost for the Facilities, including design revisions, bid phase services, permitting, construction costs and monies due the Design Engineer, and reimbursement for certain fees in an amount not exceed nine-hundred seven thousand three-hundred sixty Dollars (\$907,360) without written consent from the EDC.

Motion was made by Vice-President Dunkin, second by Director Cook to authorize the execution of the Amendment to the Interlocal Agreement for Wastewater Construction as described herein and approved by the Benbrook City Council on April 19, 2018 and as executed by the City of Benbrook and Benbrook Economic Development Corporation.

Vote on motion.

Ayes: Vice-President Dunkin, President Whitehurst, Secretary Clark, Director Hafer, and Director Cook.

Motion carries.

Public Comment

There was no public comment.

Director / Staff Comment

Vice-President Dunkin noted that she would like to see the words "Not to Exceed" put in the contracts and amendments before the dollar amounts on various projects.

There was no need for Executive Session therefore it was canceled.

There being no further business, the meeting adjourned at 2:55 p.m.

Board President

Date

Recording Secretary