

Benbrook Water Authority
1121 Mercedes Street
Regular Meeting
July 17, 2018
2:30 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on July 17, 2018 with the following Directors present:

President Rick Whitehurst
Vice President Patricia Dunkin
Secretary David Clark
Director Robert Cook
Director David Hafer

Also Present:

David Wasson, General Manager
David Smith, Assistant General Manager
Jessica Williams, Recording Secretary
Paul McDowell, Field Superintendent

Others Present:

Jessica Brown, Freese & Nichols
Tina Hanson, Garver
Cathy Morris, Benbrook EDC
Hillary Cromer, Benbrook EDC

President Whitehurst called the meeting to order at 2:31 p.m. and Vice-President Dunkin gave the invocation.

Consent Agenda

1. Minutes of the Regular Meeting June 5, 2018
2. Minutes of the Regular Meeting June 26, 2018
3. Financial Statement for June 2018
 - 1) Revenues \$1,233,711.86
 - 2) Expenditures \$566,449.96
4. Disbursements for June 2018
 - 1) Deposits & Credits \$1,043,715.89
 - 2) Disbursements \$522,782.34

Motion was made by Vice-President Dunkin, second by Director Cook to approve the Consent Agenda as presented.

Vote on motion.

Ayes: Director Cook, Vice-President Dunkin, President Whitehurst, Secretary Clark and Director Hafer .

Noes: None.

Motion carries.

Reports of Manager

1. Staff Reports
2. Development Updates
 - Brookside IV; Vista Way Extension; Aura Benbrook; Hawkins Business Center; and Jerry Dunn Parkway Extension
3. Capital Improvements
 - Northwest Winscott Addition Sanitary Sewer; UPRR 12 inch Waterline Relocation; Williams Road Pump Station Improvements; Western Hills Booster Pump Station; Admin / Operations Facilities; and 2016 Bond Issue Update
4. Other Items
 - Leadership Development Program Update

Reports of Engineer

Freese & Nichols

Jessica Brown gave a brief update on the following:

1. General Engineering Services
2. Under Separate Contract
 - Ridglea Country Club Drive Water Line Project(SAPES 2011-112)
 - NW Winscott Addition (SAPES 2016-112)

Garver

Ms. Hanson gave a brief update on the status of the following project:

- BWA 2016-111 UPRR Waterline Relocation

New Business

1. Consider, Discuss and Possibly Approve Interlocal Agreement Between Benbrook Water Authority and the City of Benbrook for Refuse and Stormwater Billing and Payment Collection Services.

Mr. Wasson advised the Board that the City of Benbrook contracts with BWA to place the refuse and stormwater fees on the monthly bills and part of the agreement for this service is that the City does not charge BWA stormwater fees.

The proposed agreement reflects a cost of \$0.4958 cents per bill and staff is in agreement with this charge. If approved, the agreement will become effective October 1, 2018 and end on September 30, 2019.

After a brief discussion, motion was made by Vice-President Dunkin, second by Secretary Clark to approve the Interlocal Agreement with the City of Benbrook for Refuse and Stormwater Billing and Collection Services as presented.

Vote on motion.

Ayes: Vice-President Dunkin, President Whitehurst, Secretary Clark, Director Hafer and Director Cook.

Noes: None.

Motion carries.

2. Consider, Discuss and Possibly Approve Interlocal Agreement Between Benbrook Water Authority and the City of Benbrook for Street Repair Services.

Mr. Wasson stated that BWA has had an Interlocal Agreement with the City of Benbrook to repair the streets once a water main or sewer service has been repaired since 2000. This agreement has proven to be beneficial for BWA as well as the City of Benbrook. The current cost is \$8.91 per square foot and will remain the same for the proposed agreement.

If approved, the agreement will be become effective October 1, 2018 and end on September 30, 2019.

After a brief discussion, motion was made by Vice-President Dunkin, second by Director Cook to approve the Interlocal Agreement with the City of Benbrook for Street Repair Services as presented.

Ayes: President Whitehurst, Secretary Clark, Director Hafer, Director Cook and Vice-President Dunkin.

Noes: None.

Motion carries.

3. Consider Discuss and Possibly Approve Amendment No. 7 to SAPES with Garver for Additional Engineering Services on the UPRR Waterline Relocation Project (BWA-2016-111).

Mr. Wasson stated that based on the project status and projected construction schedule, it is apparent that the contractor may not complete the project until late August. Accordingly, BWA has requested and received a proposal from Garver, LLC to extend the engineering services through the end of the projected construction phase.

Amendment No. 7 as proposed provides for additional effort for the Engineer to review and recommend up to two additional payment requests, attend additional progress meetings

required, and to continue providing part-time resident project representative services thorough the construction phase. The Engineer proposes a credit for \$5,900 of unused effort/expenses from Amendment No. 5 associated with construction materials testing, resulting in a net change (increase) in contract amount of \$16,340.

Motion was made by Secretary Clark, second by Director Cook to approve Amendment No. 7 to SAPES (Project No. BWA 2016-111) with Garver, LLC as presented and authorize the General Manager or his designee to execute the Amendment.

Vote on motion.

Ayes: Secretary Clark, Director Hafer, Director Cook, Vice-President Dunkin, and President Whitehurst.

Noes: None.

Motion carries.

4. Consider, Discuss and Possibly Approve Change Order No. 2 with Wildstone Construction (Project BWA 2016-111).

Mr. Wasson stated that the Wildstone Construction had run into a conflict with an Atmos Pipeline while progressing with a bore to install a casing pipe for a proposed water main under Mary's Creed a the West Vickery Bridge.

Addressing the conflict requires the removal of approximately 80 feet of casing pipe which was installed, filling of the bore hole, moving the starting pint of the bore and realignment of the bore to a new target exit point. The lump sum amount of Change Order No. 2 is \$67,825 and also adds 2.5 days to the completion schedule.

After a brief discussion, motion was made by Vice-President Dunkin, second by Secretary Clark to approve Change Order No. 2 with Wildstone Construction as proposed and to authorize the General Manager or his designee to execute the change order.

Vote on motion.

Ayes: Director Hafer, Director Cook, Vice-President Dunkin, President Whitehurst, and Secretary Clark.

Noes: None.

Motion carries.

Public Comment

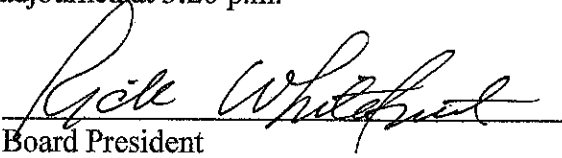
No comments.

Director / Staff Comment

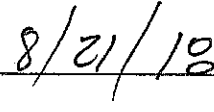
President Whitehurst suggested conducting a Special Meeting in August to discuss the Aquifer Storage Recovery matter in more detail.

There was no need for Executive Session therefore it was canceled.

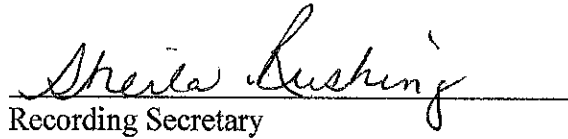
There being no further business the meeting adjourned at 3:20 p.m.



Board President



Date



Recording Secretary

