

Benbrook Water Authority
1121 Mercedes Street
Regular Meeting
September 18, 2018
2:30 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on September 18, 2018 with the following Directors present:

President Rick Whitehurst
Vice- President Pat Dunkin
Secretary David Clark
Director Robert Cook
Director David Hafer

Also Present:

David Wasson, General Manager
David Smith, Assistant General Manager
Sheila Rushing, Recording Secretary
Brian Newby, Attorney
Tim Chovanec, Attorney

Others Present:

Jessica Brown, Freese & Nichols
Cathy Morris, Benbrook EDC
Hillary Cromer, Benbrook EDC

President Whitehurst called the meeting to order at 2:32 p.m. and Mr. Smith gave the invocation.

Consent Agenda

1. Minutes of the Regular August 7, 2018
2. Minutes of the Regular Meeting August 21, 2018
3. Minutes of the Special Meeting August 28, 2018
4. Financial Statement for August 2018
 - 1) Revenues \$2,367,974.46
 - 2) Expenditures \$1,091,113.24
5. Disbursements for August 2018
 - 1) Deposits & Credits \$2,426,854.90
 - 2) Disbursements \$1,020,562.52

Director Hafer asked to have the August 28, 2018 minutes taken off the Consent Agenda and acted upon separately.

Motion was made by Director Hafer, second by Director Cook to approve the remaining Consent Agenda items as presented.

Vote on motion.

Ayes: Director Cook, Vice-President Dunkin, President Whitehurst, Secretary Clark and Director Hafer .

Noes: None.

Motion carries.

Consent Agenda item No. 3, Minutes of the Special Meeting August 28, 2018.

Director Hafer noted that there was a mistake on the first page under those present. Mr. Rick Whitehurst was listed as Secretary and as President.

The minutes should read as follows:

Those Present:

President Rick Whitehurst
Director Robert E. Cook
Director David Hafer

Absent:

Vice-President Dunkin
Secretary David Clark

Motion was made by Director Hafer, second by Vice-President Dunkin to approve the minutes of the Special Meeting, August 28, 2018 as corrected.

Vote on motion.

Ayes: Vice-President Dunkin, President Whitehurst, Secretary Clark, Director Hafer, and Director Cook.

Noes: None.

Motion carries.

Reports of Manager

1. Staff Reports
2. Development Updates
 - Brookside IV; Vista Way Extension; Aura Benbrook; Hawkins Business Center; and Jerry Dunn Parkway Extension
3. Capital Improvements
 - Northwest Winscott Addition Sanitary Sewer; UPRR 12 inch Waterline Relocation; Williams Road Pump Station Improvements; Western Hills Booster Pump Station;

4. 2016 Bond Issue Update
5. Employee Luncheon
6. WaterSmart Agreement Update
7. Automated Metering Infrastructure (AMI) Management Contracts

Mr. Chovanec stated that the WaterSmart Agreement should be ready by the end of the week.

Item 3 was deferred to Executive Session.

Reports of Engineer

Freese & Nichols

Jessica Brown gave a brief update on the following:

1. General Engineering Services
2. Under Separate Contract
 - Ridglea Country Club Drive Water Line Project(SAPES 2011-112)
 - NW Winscott Addition (SAPES 2016-112)

Garver

A status report was included in the packets for Boards review:

- BWA 2016-111 UPPR Waterline Relocation

New Business

1. 2018-3. A RESOLUTION BY THE BOARD OF DIRECTORS OF BENBROOK WATER AUTHORITY REDUCING TO WRITTEN FORM THE CONTRACT OF EMPLOYMENT OF THE AUTHORITY'S MANAGER.

After a brief discussion, motion was made by Director Hafer, second by Vice-President Dunkin to approve Resolution 2018-3 as presented.

Vote on motion.

Ayes: President Whitehurst, Secretary Clark, Director Hafer, Director Cook and Vice-President Dunkin.

Noes: None.

Motion carries.

2. 2018-4. A RESOLUTION BY THE BOARD OF DIRECTORS OF BENBROOK WATER AUTHORITY CONTRACTING WITH DAVID WASSON TO BECOME EXECUTIVE ADVISOR TO THE BOARD OF DIRECTORS EFFECTIVE OCTOBER 1, 2018.

After a brief discussion, motion was made by Secretary Clark, second by Vice-President

Dunkin to approve Resolution 2018-4 as presented.

Vote on motion.

Ayes: Secretary Clark, Director Hafer, Director Cook, Vice-President Dunkin, and President Whitehurst.

Noes: None.

Public Comment

Cathy Morris congratulated Mr. Wasson and Mr. Smith for their new positions.

Director / Staff Comment

Vice –President Dunkin stated she would like to congratulate both Mr. Wasson and Mr. Smith on their new positions with the Water Authority. She said they have both been excellent employees and she wishes them well in their new roles.

President Whitehurst closed the open meeting at 3:02.

EXECUTIVE SESSION (3:03 p.m.)

1. Conduct Closed Executive Session Pursuant to Government Code Section 551.071, to Consult with the BWA Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, or to Deliberate the Purchase, Exchange, Lease or Value of Real Property, or on Matters in Which the Duty of the Attorney to the BWA, under the Texas Disciplinary Rules of Professional Conduct, Clearly Conflict with Chapter 551, Texas Government Code.
 - Any other item set forth in any section of this notice/agenda

RE-CONVENE IN OPEN MEETING (3:33 p.m.)

1. Take Any Action Necessary from Executive Session

There being no further business the meeting adjourned at 3:34 p.m.

Board President

Date

Recording Secretary

