

Benbrook Water Authority
1121 Mercedes Street
Regular Meeting
December 18, 2018
2:30 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on December 18, 2018 with the following Directors present:

President Rick Whitehurst (2:38 p.m.)
Vice-President Pat Dunkin
Secretary David Clark
Director Robert Cook
Director David Hafer

Also Present:

David Smith, General Manager
Sheila Rushing, Recording Secretary
Crystal Ramsey

Vice-President Dunkin called the meeting to order at 2:33 p.m. and Secretary Clark gave the invocation.

Consent Agenda

1. Minutes of the Regular Meeting November 6, 2018
2. Minutes of the Special Meeting November 13, 2018
3. Minutes of the Regular Meeting November 20, 2018
4. Financial Statement for November 2018
 - Revenues \$781,557.71
 - Expenditures \$854,299.78
5. Disbursements for November 2018
 - Deposits & Credits \$(614,738.27)
 - Disbursements \$889,974.40
6. Appoint Ron Tamada, Jacquie Messer, and Marshall Carminati to serve a two (2) year term as Capital Improvements Advisory Committee Members.
7. Letter from Capital Improvements Advisory Committee with reference to the Land Use Assumptions and Capital Improvements Plan.
8. Certificate of Compliance with Chapter 395, Local Government Code pertaining to the Land Use Assumptions and Capital Improvements Plan

Motion was made by Secretary Clark, second by Director Cook to approve the Consent Agenda items as presented.

Vote on motion.

Ayes: Director Cook, Vice-President Dunkin, Secretary Clark and Director Hafer.

Noes: None.

Absent: President Whitehurst

Motion carries.

President Whitehurst arrived at 2:38 p.m. and Vice-President Dunkin turned the meeting over to him at that time.

Reports of Manager

1. Staff Reports
2. Development Updates
 - Footworks; Brookside IV; Aura Benbrook, Hawkins Business Center, Jerry Dunn Parkway and Vista Way Extension.
3. Capital Improvements
 - Northwest Winscott Addition Sanitary Sewer; UPRR 12 inch Waterline Relocation; Williams Road Pump Station Improvements; Western Hills Booster Pump Station; and Operations Building.
4. 2016 Bond Issue Update
5. Holiday Luncheon
6. 2018 Christmas Holiday Schedule

New Business

1. Consider, Discuss and Approve the Amended 457 Plan and Trust, Effective January 1, 2019.

At the August 7, 2018 regular meeting of the Board of Directors, the Board approved a proposal from the Principal Group for management of the Authority's 457 Deferred Compensation Plan. Staff has received a proposed plan agreement from Nova 401k Associates, which will serve as a 3rd party administrator for the Plan.

In order for provisions of the Plan to become effective, the Authority will need to approve the Agreement and Adopting Resolution for the Plan.

After a brief discussion, motion was made by Secretary Clark, second by Vice-President Dunkin to approve the Adopting Resolution and Amended 457 Plan as presented.

Vote on motion.

Ayes: Vice-President Dunkin, President Whitehurst, Secretary Clark, Director Hafer and Director Cook.

Noes: None.

Motion carries.

Public Comment

There were no public comments.

Director / Staff Comment

Secretary Clark noted that BWA should extend a thank you of sorts to the Advisory Committee for their continued dedication to serving on the committee.

President Whitehurst stated the Board would like to give Sheila Rushing a one-time bonus in the amount of \$2,500.00 for her continued efforts and commitment in working with the Board of Directors. He stated the Board appreciates her service to BWA.

Ms. Rushing thanked the Board for recognizing her efforts in such a nice manner.

There was no need for Executive Session therefore it was canceled.

There being no further business the meeting adjourned at 2:56 p.m.

Board President

Date _____

Recording Secretary