

Benbrook Water Authority
1121 Mercedes Street
Regular Meeting
January 22, 2019
2:30 p.m.

The Board of Directors for the Benbrook Water Authority met in a regular meeting on January 22, 2019 with the following Directors present:

President Rick Whitehurst
Vice President Patricia Dunkin
Secretary David Clark
Director Robert Cook
Director David Hafer

Also Present:

David Smith, General Manager
Sheila Rushing, Recording Secretary
Gail Jergins, Director of Finance

Others Present:

Tim Chovanec, Attorney

President Whitehurst called the meeting to order at 2:30 p.m. and Secretary Clark gave the invocation.

Consent Agenda

1. Minutes of the Regular Meeting December 4, 2018
2. Minutes of the Regular Meeting December 18, 2018
3. Financial Statement for December 2018
 - 1) Revenues \$1,082,353.53
 - 2) Expenditures \$1,579,725.60
4. Disbursements for December 2018
 - 1) Deposits & Credits \$807,073.55
 - 2) Disbursements \$1,298,779.03
5. Budget Adjustments

Motion was made by Vice-President Dunkin, second by Director Cook to approve the consent agenda as presented .

Vote on motion.

Ayes: Director Cook, Vice-President Dunkin, President Whitehurst, Secretary Clark and Director Hafer.

Noes: None.

Motion carries.

Reports of Manager

Mr. Smith gave a brief report on the following:

1. Staff Reports
 - Included in Board packets for review and discussion.
2. Development Updates
 - Footworks; Brookside IV; Aura Benbrook; Hawkins Business Center; Jerry Dunn Parkway Extension; and Vista Way Extension.
3. Capital Improvements / Renewals
 - Northwest Winscott Addition Sanitary Sewer; Western Hills Booster Pump Station; Operations Building; Sanitary Sewer Evaluation Survey & Improvements; UPRR 12 inch Waterline Relocation; Williams Road Pump Station Improvements; and 2016 Bond Issue Update.

New Business

1. Consider, Discuss and Possibly Approve Professional Services agreement with Pipeline Analysis, LLC for the Basin 1 Sanitary Sewer Evaluation Survey.

Staff requested and received a professional services proposal from Pipeline Analysis, LLC to perform a Sewer System Evaluation Survey (SSES) to include manhole inspections, smoke testing, cleaning and video inspection of the basin, and to prepare a final report summarizing the findings of the SSES for Basin 1. Compensation for the services proposed is estimated to be \$87,996.84. Staff reviewed the proposal and agrees that the scope and fee are appropriate.

After a brief discussion, motion was made by Secretary Clark, second by Vice-President Dunkin to approve the proposal from Pipeline Analysis, LLC as presented and authorize the General Manager to execute the Agreement.

Vote on motion.

Ayes: Vice-President Dunkin, President Whitehurst, Secretary Clark, Director Hafer, and Director Cook.

Noes: None.

Motion carries.

Public Comment

There were no public comments.

Director / Staff Comment

There were no Director / Staff comments.

President Whitehurst closed the open meeting at 2:50 p.m.

Executive Session (2:51 p.m.)

1. Conduct Closed Executive Session Pursuant to Government Code Section 551.071, to Consult with the BWA Attorney Regarding Pending or Contemplated Litigation, Settlement Offers, or on Matters in Which the Duty of the Attorney to the BWA under the Texas Disciplinary Rules of Professional Conduct Clearly Conflicts with Chapter 551, Government Code.
 - Any other item set forth in any section of this notice/agenda

Re-Convvene Open Session (3:26 p.m.)

1. Take any necessary action from Executive Session

No formal action was taken.

There being no further business the meeting adjourned at 3:27 p.m.

Board President

Date

Recording Secretary